

DATE: January 28, 2013

TO: RMC Governing Board

FROM: Mark Stanley, Executive Officer

SUBJECT: Item 8: Executive Officer's Report - Capital Outlay & Support Budget

BACKGROUND: This report includes information on both the RMC capital outlay and support budgets and expenditures.

Capital Outlay

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 40, 50, 84 and 13. For a detailed report on each approved grant and associated fund level, please refer to Item 9 on the agenda, Cumulative Grant Project Status Summary.

This report reflects balances as of December 31, 2012.

(A)	(B)	(C)	(D)	(E)	(F)
Bond	Allocation	Encumbered	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Prop 40	\$36,600,000	\$35,835,730	\$0	\$0	\$764,270
Prop 50	\$18,400,000	\$17,058,804	\$0	\$0	\$1,341,196
Prop 84	\$46,665,000	\$40,366,261	\$0	\$100,000	\$6,198,739
Prop 13	\$460,000	\$460,000	\$0	\$0	\$0
Totals	\$102,125,000	\$93,520,795	\$0	\$0	\$8,304,205

Highlights:

The Open End Programmatic fund structure approved by the governing board in March 2012 provides the opportunity to evaluate projects considered for future funding individually. Future funding projects will have some association with the RMC list of programs and projects receiving merit but unfunded. Each project will get evaluated on an individual bases until such time as another round of bond funds. The conceptually approved projects, Column E, was replaced with the projects considered for future funding in Exhibit A.

RMC 12002 San Gabriel River Signage Improvements \$100,000

The total cost for this project is \$100,000 and will include areas along the San Gabriel River Trail from just south of the Geology Park to the current trail end along Highway 39 near the entrance to the Azusa River Wilderness Park. Improvements include: (1) replacement of inconsistent way-finding signage; (2) placement of mileage reference signage to key locations and features along the trail; (3) redesign and replacement of insufficient interpretive signage in San Gabriel Canyon; (4) alteration of existing informational signage at the Forest Gateway/SGR Trailhead Staging Area to improve visibility and user readability for posted information; (5)

installation of a “staging area” name sign visible from Highway 39; and (6) repair and/or replacement of damaged signage.

Support Budget and Expenditures

Fiscal Year 2012/13 Support Expenditures Report: The attached Exhibit B “Fiscal Year Support Expenditures” report assists the RMC in tracking allocated income and expenditures for each fiscal year. The revenue section of the report delineates the four fund sources for operations: the Environmental License Plate Fund, Propositions 40, 50 and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment.

The expense report displays and tracks the administrative and operation expenses for the RMC. The report includes Personnel Services and Operating Expenses/Equipment.

The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer’s Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

Report on Advance Funds – Exhibit A
Support & Operations – Exhibit B
Contracts – Exhibit C

Future Funding Projects			
Program	Future Funding Considerations	Projected Amount	Projection
Urban/Rios Program	Compton Creek Daylighting Project(s)	\$1,500,000	Evaluated based on specific projects - total of 7 projects
	Cal State Long Beach Bio Swale & Interpretive Site	\$500,000	Evaluate priority level
Urban Program	Jefferson Park	\$500,000	Max. for match
	Compton Creek Trail Enhancement	\$200,000	Match funds
River Program	Los Cerritos Wetlands Acquisition & Restoration	\$500,000	Max. for match/project tasks
	Azusa River Wilderness Park	\$1,300,000	Reduced, match funds
	Emerald Necklace Vision Plan Implementation	\$1,000,000	Reduced, match funds
	Duck Farm Phase 1B Planning Elements	\$350,000	CEQA documents
	Coyote Creek Access Improvements	\$350,000	Match funds
	San Jose Creek Bike & Nature Trail	\$400,000	Match funds
Mountains Program	Thompson Creek Acquisition & Restoration	\$800,000	Reduced, match funds
	Cattle Canyon Improvements Phase II	\$1,000,000	Carry forward to next bond
Mountains	Montebello Hills Habitat and Open Space	\$3,000,000	Acquisition match funds
	San Gabriel River Interpretative Signage	\$100,000	Match funds
Total		\$11,500,000	
Available Grant Funds		8,304,205	
Difference		-3,195,795	
Approved or Withdrawn Projects			
Program	Future Funding Considerations	Projected Amount	Projection
Urban/Rios Program	Colorado Lagoon Restoration	\$500,000	Board Approved - Phase 2 & 3 match
Urban Program	Randolph Corridor	\$1,000,000	Withdrawn
	Compton Creek Natural Park	\$200,000	Board Approved
Urban/River/Mountains	Integrated Regional Water Management Implementation Projects	\$100,000	Board Approved - Alcanza projects
	San Gabriel River Discovery Center/Site Restoration/Trail	\$250,000	Board Approved - Redirect to educational programs
Carryover for New Bond Funds			
Program	Future Funding Considerations	Projected Amount	Projection
River Program	Duck Farm Improvements Phase 1B	\$5,000,000	Carry forward to bond, with the exception of conceptual planning
Urban/River/Mountains	Walnut Creek Improvements	\$1,500,000	Reduce scope, funds, match use

EXHIBIT A
RMC ADVANCE FUNDS REPORT

28-Jan-13

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Outstanding	Advance Check Requested from Controller*	Advance Check Received from Controller*	Deadline for Expenditure of Advance	Status
RMC11002	San Gabriel River Discovery Center Interpretive Programs Project	San Gabriel River Discovery Center	\$250,000.00	\$59,036.00	12/24/2012	1/16/2013	2/16/2013	Balance of advance will be fully expended by 2/16/2013.
RMC09105	San Gabriel River Confluence	Watershed Conservation Authority	\$766,584.00	\$9,252.60	11/20/2012			Advance check requested from Contracted Fiscal Services. Pending Receipt of Check.

K:\Accounting\Advances\Tracking Report\RMC Advances 12-13\Advance tracking report 12-13

EXHIBIT B
RIVERS AND MOUNTAINS CONSERVANCY

Date of Report 28-Jan-13

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	320,000	01400		
PROPOSITION 40	150,000	60290		
PROPOSITION 50	153,000	60310		
PROPOSITION 84	393,000	60510		
TOTAL REVENUE	1,016,000		0%	

EXPENSES					Month	FY Completed
					December	50%
ITEM	BUDGET	TOTAL EXPENDITURES TO DATE	ENCUMBRANCE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)
PERSONNEL SERVICES	550,000	197,539		352,461	64%	36%

Operating Expenses and Equipment

General Expense

206	Miscellaneous Office Supplies	5,000	1,477	3,523	70%	30%
207	Freight and Drayage	300	0	300	100%	0%
213	Clerical and nonprofessional services	0	0	0		
215	Advertising	1,000	0	1,000	100%	0%
217	Meetings, conferences, and exhibits	1,000	0	1,000	100%	0%
223	Library purchases	1,000	247	753	75%	25%
226	Minor equipment	15,000	2,082	12,918	86%	14%
227	Office equipment rental, maint., & repair	5,000	1,355	3,645	73%	27%
239	Noc-Serv/Rent-Gen	0	0	0		

Printing

243	Photocopy	1,000	0	1,000	100%	0%
244	Office copier expense (rental, maint.)	8,000	0	8,000	100%	0%
245	Printed forms and stationary	1,000	0	1,000	100%	0%
246	Office Copier Supplies	10,000	1,463	8,537	85%	15%
248	Printing - Not Otherwise Classified	1,000	0	1,000	100%	0%

Communications

252	Cell phones, PDAs, pagers	2,000	497	1,503	75%	25%
253	Central communication	0	0	0		
255	Messenger services	500	0	500	100%	0%
257	Telephone	5,000	1,002	3,998	80%	20%
258	Communications -Not Otherwise Classified	4,000	1,379	2,621	66%	34%
259	Maintenance	2,000	0	2,000	100%	0%

Postage

262	Postage, stamps, stamped envelopes, etc.	3,000	0	3,000	100%	0%
263	Postage Meter (rent, repair, refills, supplies)	2,500	539	1,961	78%	22%
268	NOC Postage	100	0	100	100%	0%

Travel: In-State

292	Per Diem	0	0	0		
293	State Vehicle - General Services	4,000	1,196	2,804	70%	30%
294	Commercial Air Transportation	2,000	200	1,800	90%	10%
295	Other Transportation	0	0	0		
296	Private Car	0	0	0		
297	Rental Car	400	0	400	100%	0%
301	Taxi and Shuttle Service	200	0	200	100%	0%
308	Travel - Not Otherwise Classified	500	0	500	100%	0%

Training

332	Tuition and Registration Fees	2,000	0	2,000	100%	0%
333	Training Films and Slides	2,000	0	2,000	100%	0%

Facilities Operation

344	Janitorial Services	0	0	0		
345	Security	0	0	0		
346	Recurring Maintenance Services	4,500	63	4,438	99%	1%

ITEM		BUDGET	TOTAL EXPENDITURES TO DATE	ENCUMBRANCE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)
343	Rent, Buildings and Grounds	49,000	24,060		24,940	51%	49%
348	Waste Removal	2,000	0		2,000	100%	0%
352	Special Repairs	1,000	0		1,000	100%	0%
358	Noc-Serv	0	0		0		
Utilities							
362	Electricity	0	0		0		
365	Propane	0	0		0		
367	Water	0	0		0		
372	Sewer	0	0		0		
378	Utilities - Not Otherwise Classified	0	0		0		
Professional Services							
382	Interdepartmental Professional Services	1,000	0		1,000	100%	0%
383	Accounting Interdepartment	25,000	0		25,000	100%	0%
396	Attorney General	12,500	8,620		3,880	31%	69%
398	Other Interdepartmental	3,000	500		2,500	83%	17%
418	External Professional Services	136,000	9,999		126,001	93%	7%
419	Reimb EXP-non-taxa	500	0		500	100%	0%
434	Interagency Agreement	1,000	0		1,000	100%	0%
Information Technology							
435	IT - Not Otherwise Classified	10,000	600		9,400	94%	6%
436	Supplies	8,000	0		8,000	100%	0%
445	Software	15,000	390		14,610	97%	3%
446	Hardware	0	0		0		
448	Internet Service Provider	10,000	2,144		7,856	79%	21%
449	Electronic Waste and Disposal Fees	1,000	0		1,000	100%	0%
Central Administration Services							
438	Pro Rata	95,000	7,008		87,992	93%	7%
451	Equipment	10,000	0		10,000	100%	0%
522	Law Enforcement Material	0	0		0		
525	Gasoline	1,000	0		1,000	100%	0%
535	Towing	1,000	0		1,000	100%	0%
OPERATIONS SUBTOTAL		466,000	68,130	0	397,870	85%	15%
TOTAL EXPENSES		1,016,000	265,668	0	750,332	74%	26%

Item 8

Item 8

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